



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY  
Academic Section

No.Acad./Interim Convocation-55/2017

9<sup>th</sup> January, 2017

**Sub : 55<sup>th</sup> Interim Convocation on Saturday, the 25<sup>th</sup> February, 2017**

Dear Student,

The 55<sup>th</sup> Interim Convocation of the Institute will be held in the afternoon on **Saturday, the 25<sup>th</sup> February, 2017** in the P.C. Saxena Auditorium (PCSA) of the Institute for conferment of Ph.D. degree/ Dual Degrees (M.Sc.+Ph.D. & M.Tech./M.Phil.+Ph.D.) for those students who have completed the requirement and have requested for the degree to be awarded earlier than the Annual Convocation; and degree of EMBA. On behalf of the Institute, I am happy to invite you for the Convocation.

**Please report at 2:30 p.m. in the PCSA.** The degree recipients should wear traditional Indian garments in White (Gents : White Kurta – Pyjama / Dhoti and Ladies : White Sari or White Salwar – Kurta) and the “Uttaria” which will be provided by the Institute. The degree recipients should wear proper footwear (**not hawai chappals or bathroom slippers**).

Students intending to receive their degrees in person in the interim Convocation should immediately write to the Deputy Registrar (Academic) enclosing a Crossed Demand Draft for Rs.500/- drawn in favour of the Registrar, IIT Bombay, payable at S.B.I, IIT Powai Branch, as Convocation fee. **(Those who have already paid the Convocation fee, need not send the demand draft again).** Please note that the Demand Draft or Cash will not be accepted after **10<sup>th</sup> February, 2017**, under any circumstances.

“Uttaria” will be **issued in the Academic Section on Thursday the 23<sup>rd</sup> February, 2017 between 10:00 a.m. & 5:00 p.m.** on production of their Institute Identity Card. The “Uttaria” will not be issued thereafter. Those who do not take the “Uttaria” will not be permitted to receive the degree in person on **25<sup>th</sup> February, 2017**.

The degree recipients are requested to be present at the PCSA of the Institute in the afternoon on **Saturday, the 25<sup>th</sup> February, 2017**. On arrival, they should report to the Academic office staff who will be making seating arrangements in the auditorium. The degree recipients are expected to sit in their allotted seat and adhere to the instructions of the Academic office staff.

The following important points may please be noted.

1. Please ensure that you have cleared all dues of the Institute, Hostel and other dues before you approach to collect “Uttaria”.
2. While sending Demand Draft for Rs. 500/-, kindly write your Roll No. & Name on the reverse side of the Demand Draft.
3. Please note that students without “Uttaria” will not be permitted to receive their degree **in person on 25<sup>th</sup> February, 2017. “Uttarias” will NOT be issued on the day of the Convocation.**
4. The “Uttaria” can be retained by the student as a souvenir. In case students opt to receive their degree **in absentia**, the “Uttarias” will be posted to them along with the degree certificates.
5. No private photographers will be allowed in the Auditorium. However, the Institute will make arrangements for photographs and a copy will be provided to them free of cost. Photographs can be collected from the Public Relation Office (PRO). The schedule for distribution of photographs will be announced by the PRO.

Those who opt to receive their degree in absentia should also send a Demand Draft of Rs.500/- drawn in favour of “Registrar, IIT Bombay”, payable at S.B.I., IIT Powai Branch, towards Convocation fees, **if not already paid**. The Degree in absentia, will be sent by post, only after completion of all formalities, including clearances of dues.

With best wishes.

Yours sincerely,

*Deputy Registrar (Academic)*  
Deputy Registrar (Academic)

To  
All Passing out Students