INdiAN INSTITUTE OF TECHNOLOGY BOMBAY

Academic Calendar 2013-2014

Postgraduate & Undergraduate Programmes

(A) Academic Activities

Autumn Semester (I)

Orientation and Registration for New Students to be admitted in Autumn Semester 2013-2014.

<table>
<thead>
<tr>
<th>Student Group</th>
<th>Orientation Dates</th>
<th>Reporting &amp; Registration Dates</th>
<th>Instruction begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postgraduate New Entrants (Ph.D., M.Tech., M.Des., M.Phil., M.Mgmt.)</td>
<td>12&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Friday) to 17&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Wednesday). This includes Teaching Assistant Orientation and R&amp;D/IRCC Orientation.</td>
<td>12&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Friday)</td>
<td>18&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Thursday)</td>
</tr>
<tr>
<td>Undergraduate New Entrants admitted through JEE-2013 and JAM-2013</td>
<td>18&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Thursday), 19&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Friday)</td>
<td>18&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Thursday)</td>
<td>22&lt;sup&gt;nd&lt;/sup&gt; July, 2013 (Monday)</td>
</tr>
</tbody>
</table>

Orientation and Registration for Students who are already on roll.

<table>
<thead>
<tr>
<th>Student Group</th>
<th>Orientation Dates</th>
<th>Registration Dates</th>
<th>Instruction begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Postgraduate and Undergraduate Students</td>
<td>12&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Friday) to 17&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Wednesday). This includes Teaching Assistant Orientation and R&amp;D/IRCC Orientation.</td>
<td>12&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Friday) to 17&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Wednesday)</td>
<td>18&lt;sup&gt;th&lt;/sup&gt; July, 2013 (Thursday)</td>
</tr>
</tbody>
</table>

- Last date for late registration with fine : 23<sup>rd</sup> July, 2013 (Tuesday)
- Last date for course adjustment : 29<sup>th</sup> July, 2013 (Monday)
- Last date for dropping of courses of first Half-semester : 20<sup>th</sup> August, 2013 (Tuesday)
- Mid Semester Examination : 10<sup>th</sup> September, 2013 (Tuesday) to 16<sup>th</sup> September, 2013 (Monday),
- Instruction begins for second half-semester courses : 17<sup>th</sup> September, 2013 (Tuesday)
- Last date of course adjustment for second half-semester courses : 20<sup>th</sup> September, 2013 (Friday)
➤ Re-examination for first half-semester courses if applicable, to be conducted and grades submitted to the Academic Section, during the following window:

- 17th September, 2013 (Tuesday) to 24th September, 2013 (Tuesday)

➤ Last date for dropping of courses (Full Semester):

- 30th September, 2013 (Monday)

➤ Last date for dropping of second half-semester courses:

- 24th October, 2013 (Thursday)

➤ Payment of Spring Semester fees:

- From 30th September, 2013 (Monday) to 20th December, 2013 (Friday)

➤ Payment of Spring Semester fee with fine:

- 23rd December, 2013 (Monday) to 1st January, 2014 (Tuesday)

➤ Finalization of 'Drop due to Inadequate Attendance' Grades and communicating to the Academic Section:

- 8th November, 2013 (Friday)

➤ Last day of instructions:

- 15th November, 2013 (Friday)

➤ Semester-end examination:

- 18th November, 2013 (Monday) to 29th November, 2013 (Friday)

➤ Last date for display of performance records /showing evaluated answer scripts of all examinations of a course:

- 3rd December, 2013 (Tuesday)

➤ Winter vacation begins (for students):

- 2nd December, 2013 (Monday)

➤ Last date for submission of on-line grades:

- 8th December, 2013 (Sunday)

➤ Conducting of Re-examination by Academic Office and submission of grades for re-examination:

- 23rd December, 2013 (Monday) to 27th December, 2013 (Friday)

**Spring Semester (II)**

**Orientation and Registration** for New Students to be admitted in Spring Semester 2012-2013.

<table>
<thead>
<tr>
<th>Student Group</th>
<th>Orientation Dates</th>
<th>Reporting &amp; Registration Dates</th>
<th>Instruction Begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Entrants (Ph. D. students)</td>
<td>1st January, 2014 (Wednesday) to 3rd January, 2014 (Friday)</td>
<td>1st January, 2014 (Wednesday)</td>
<td>6th January, 2014 (Monday)</td>
</tr>
</tbody>
</table>

**Orientation and Registration** for Students who are already on roll.

<table>
<thead>
<tr>
<th>Student Group</th>
<th>Orientation Dates</th>
<th>Registration Dates</th>
<th>Instruction Begins</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Postgraduate and Undergraduate Students</td>
<td>1st January, 2014 (Wednesday) to 3rd January, 2014 (Friday)</td>
<td>1st January, 2014 (Wednesday) to 3rd January, 2014 (Friday)</td>
<td>6th January, 2014 (Monday)</td>
</tr>
</tbody>
</table>
- Last date for late registration with fine: 9th January, 2014 (Thursday)
- Last date for course adjustment: 13th January, 2014 (Monday)
- Last date for dropping of First half semester courses: 10th February, 2014 (Monday)
- Mid Semester Examination: 17th February, 2014 (Monday) to 22nd February, 2014 (Saturday)
- Instruction begins for Second half-semester courses: 24th February, 2014 (Monday)
- Last date for course adjustment for Second half-semester courses: 3rd March, 2014 (Monday)
- Re-exam for First half-semester courses: 25th February, 2014 (Tuesday) to 4th March, 2014 (Tuesday)
- Last date for dropping of course (Full Semester): 7th March, 2014 (Friday)
- Last date for dropping of 2nd Half Semester course: 26th March, 2014 (Wednesday)
- Finalization of 'Drop due to Inadequate Attendance' Grades and communicating to the Academic Section: 11th April, 2014 (Friday)
- Last day of instructions: 16th April, 2014 (Wednesday)
- Semester-end examination: 18th April, 2014 (Friday) to 1st May, 2014 (Thursday)
- Last date for display of performance records/showing evaluated answer scripts of all examinations of a course: 7th May, 2014 (Wednesday)
- Last date for submission of on-line grades: 8th May, 2014 (Thursday)
- Summer vacation begins (for students): 5th May, 2014 (Monday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination: 8th July, 2014 (Monday) to 16th July, 2014 (Friday)
- Last date for transfer to the Academic Rehabilitation Programme (ARP) / Academic Probation (AP): 4th July, 2014 (Friday)
- Payment of Autumn Semester (2014-2015) fees: 9th May, 2014 (Friday) to 15th July, 2014 (Tuesday)
- Payment of Autumn Semester (2014-2015) fee with fine: 16th July, 2014 (Wednesday) to 23rd July, 2014 (Wednesday)
Summer Term (III)

- Last date for Registration: 9th May, 2014 (Friday)
- Summer term instruction begins: 13th May, 2014 (Tuesday)
- Last date of instructions: 30th June, 2014 (Monday)
- Term End Final Examination: 1st July, 2014 (Tuesday) to 4th July, 2014 (Friday)
- Last date for submission of grades for Summer courses: 7th July, 2014 (Monday)

Notes Pertaining to Academic Activities for Academic Year 2013-2014

NI.0. Attendance in classes is mandatory from the very beginning of the semester. Students who miss even a single lecture from among the first three lectures of a course, are liable to have themselves de-registered from the corresponding course.

NI.1. Many Academic Units organize an Orientation Programme for Teaching Assistants and an R&D Orientation for new Postgraduate/ Undergraduate entrants. An Institute level orientation is also often organized for these purposes. Attendance and participation in the orientation Programme is mandatory for Teaching Assistants. All academic units/ Instructors of Institute Core Courses are expected to organize the orientation in a format which they find appropriate, to enable the best use of the services of Teaching Assistants. Absence from the orientation programme will make the Teaching Assistant liable for a financial penalty in the scholarship/ financial support being paid through the Institute.

NI.2. Saturdays are also used to conduct Mid-semester and Semester-end Examinations. An effort is normally made to exclude Sundays for mandated academic activities, including examinations.

NI.3. Registration for half semester courses should also be completed at the beginning of the semester.

NI.4. While adjusting the courses (including dropping of courses), students should ensure that the prescribed load, as approved for each programme, is maintained.

NI.5. Re-examinations shall be conducted by the Academic Office for students in courses, where they are awarded II/ FF Grades.

NI.6. Dates for payment of fees by New Entrants will be informed to the candidates while offering admission and will also be put on IITB website. These dates could be different for various programmes offered by the Institute.

NI.7. Students (PG/UG) other than the New Entrants can deposit their semester fees as per schedule displayed by the Academic Office before the end of examination for the earlier semester.

NI.8. Feedback from the students shall be collected in all courses towards the end of each semester, for courses taught during that semester. The timelines shall be announced during the semester.
## (B) Calendar Details for Dissertation/ Project Work & PhD Annual Progress Seminar/ Examination

### Undergraduate Project Work

<table>
<thead>
<tr>
<th>Programme</th>
<th>Stage</th>
<th>Registration</th>
<th>Submission / Presentation / Assessment to be completed</th>
<th>Grade must reach the Academic Section by</th>
</tr>
</thead>
<tbody>
<tr>
<td>B.Tech</td>
<td>I stage</td>
<td>15&lt;sup&gt;th&lt;/sup&gt;-16&lt;sup&gt;th&lt;/sup&gt; July, 2013</td>
<td>Between 11&lt;sup&gt;th&lt;/sup&gt; November, 2013 and 29&lt;sup&gt;th&lt;/sup&gt; November, 2013</td>
<td>5&lt;sup&gt;th&lt;/sup&gt; December, 2013 (Thursday)</td>
</tr>
<tr>
<td></td>
<td>II stage</td>
<td>26&lt;sup&gt;th&lt;/sup&gt; December, 2013 to 31&lt;sup&gt;st&lt;/sup&gt; December, 2013</td>
<td>Between 18&lt;sup&gt;th&lt;/sup&gt; April, 2013 and 8&lt;sup&gt;th&lt;/sup&gt; May, 2014</td>
<td>9&lt;sup&gt;th&lt;/sup&gt; May, 2014 (Friday)</td>
</tr>
<tr>
<td>5 Yr. M.Sc. / 2 Yr. M.Sc</td>
<td>I stage</td>
<td>15&lt;sup&gt;th&lt;/sup&gt;-16&lt;sup&gt;th&lt;/sup&gt; July, 2013</td>
<td>Between 11&lt;sup&gt;th&lt;/sup&gt; November, 2013 and 29&lt;sup&gt;th&lt;/sup&gt; November, 2013</td>
<td>5&lt;sup&gt;th&lt;/sup&gt; December, 2013 (Thursday)</td>
</tr>
<tr>
<td></td>
<td>II stage</td>
<td>26&lt;sup&gt;th&lt;/sup&gt; December, 2013 to 31&lt;sup&gt;st&lt;/sup&gt; December, 2013</td>
<td>Between 17&lt;sup&gt;th&lt;/sup&gt; April, 2014 and 8&lt;sup&gt;th&lt;/sup&gt; May, 2014</td>
<td>9&lt;sup&gt;th&lt;/sup&gt; May, 2014 (Friday)</td>
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### Masters’/ Dual Degree Dissertations

<table>
<thead>
<tr>
<th>Programme</th>
<th>Stage</th>
<th>Registration</th>
<th>Submission / Presentation / Assessment to be completed</th>
<th>Grade must reach the Academic Section by</th>
</tr>
</thead>
<tbody>
<tr>
<td>M.Tech./ M.Phil Part-time 3-year Prog./RA: 2011 Entry Batch</td>
<td>I stage</td>
<td>For both stages: January, 2013</td>
<td>Between 2&lt;sup&gt;nd&lt;/sup&gt; September, 2013 and 31&lt;sup&gt;st&lt;/sup&gt; October, 2013</td>
<td>4&lt;sup&gt;th&lt;/sup&gt; November, 2013 (Monday)</td>
</tr>
<tr>
<td>M.Tech./M.Phil. Full time 2-year Prog.:2012 Entry Batch</td>
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<tr>
<td>Dual Degree (B.Tech + M.Tech.) Prog. Duration: 2009 to 2014</td>
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<tr>
<td>Degree</td>
<td>Programme</td>
<td>Batch</td>
<td>Duration</td>
<td>Project I</td>
</tr>
<tr>
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<tr>
<td>M.Des.</td>
<td>Project II</td>
<td></td>
<td></td>
<td>II (that is, Final stage)</td>
</tr>
<tr>
<td>M.Des.</td>
<td>Project III</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>M.Mgt.</td>
<td>Project Activity Final Stage</td>
<td></td>
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</tbody>
</table>

**Ph.D. Annual Progress Seminars/Examinations**

(for Research Scholars other than CSIR/UGC fellows)

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day for Presentation + Completion of Annual Progress Seminars/Examinations for those admitted in the Autumn Semester</td>
<td>30th August, 2013 (Friday)</td>
</tr>
<tr>
<td>Last day for Presentation + Completion of Annual Progress Seminars/Examinations for those admitted in the Spring Sem.</td>
<td>31st January, 2014 (Friday)</td>
</tr>
</tbody>
</table>
Notes pertaining to Dissertation / Project Work and Ph.D Annual Progress Seminars / Examinations:

NIII.1. In case of CSIR/UGC fellows, as also students supported by other similar agencies, the dates of their Annual Progress Seminar should be fixed by considering requirements of the funding agency and this fixed schedule be followed strictly.

NIII.2. For the evaluations of Masters'/ Dual Degree Dissertations, the evaluation schedule in a given academic unit should be spread over a large enough segment of the permissible window, to allow for possibilities of adjustment of the evaluation date(s) for an individual student, as also to prevent overloading the faculty involved in evaluation with too many evaluations on a single day.

(C) SPECIAL ACADEMIC EVENTS

- 51st Convocation of the Institute : 10th August, 2013 (Saturday)
- Teacher’s Day : 5th September, 2013 (Thursday)
- National Education Day : 11th November, 2013 (Monday)
- Alumni Day : 25th December, 2013 (Wednesday)
- Foundation Day : 10th March, 2014 (Monday)

(D) SPECIAL ACADEMIC MEETINGS / ACTIVITIES

- Senate Meeting for Convocation : 24th July, 2013 (Wednesday)
- Senate Meetings : 11th Sept 2013, 13th Nov 2013, 8th Jan 2014, 12th Mar 2014
- Review of Mid-Semester performance of under-graduate students in core courses by DUGCs & report of academically weak students to the Departmental Academic Mentor Programmes : 24th September, 2013 (Tuesday)
- Last date for sending list of courses by the Departments (including new courses) to be offered in Spring Semester (January 2014) with name of Instructor & Slot No. : 31st October, 2013 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC : During 10th December, 2013 (Tuesday) to 13th December, 2013 (Friday)
- Last date for transfer to Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 30th December, 2013 (Monday)
- List to faculty advisers for monitoring weak students : 30th December, 2013 (Monday)
- Review of Mid Semester performance of undergraduate students in core courses by DUGCs and report of academically weak students : 5th March, 2014 (Wednesday)
students to the Departmental Academic Mentor Programmes

- Last date for sending list of courses (including new courses) to be offered in Autumn Semester (July 2014) with name of Instructor & Slot No. (for Academic Year 2014-2015)
  - : 28th March, 2014 (Friday)

- Academic Performance review by UGAPEC & PGAPEC
  - : During the period 16th May, 2014 (Friday) to 22nd May, 2014 (Thursday)
  - During 23rd June, 2014 (Monday) to 27th June, 2014 (Friday)

- Academic Performance review by UGAPEC & PGAPEC after Re-examination
  - : 9th July, 2014 (Wednesday)

- List to faculty advisers for monitoring of weak students
  - : 9th, 10th July, 2014 (Wednesday, Thursday)

- Academic Performance review by UGAPEC & PGAPEC for summer term
  - : During 25th December, 2013 (Wednesday) to 30th December, 2013 (Monday)

(The dates for Spring 2014 may have to be re-adjusted after Holidays are known)

**Notes**

There will not be any theory or laboratory instruction (Classes) in the afternoons of the Convocation Days, Teachers’ Day, National Education Day, Foundation Day (on the day it is celebrated). The classes/laboratory sessions missed, if any, should be compensated by extra classes/sessions.