

# ACADEMIC CALENDAR 2014-2015

## Postgraduate & Undergraduate Programmes

### (A) SCHEDULE OF COURSE INSTRUCTION AND EXAMINATIONS

#### First Semester (Autumn)

Student Group	Orientation Dates	Reporting & Registration Dates	Instruction begins
PG New Entrants (Ph.D., M.Tech., M.Des., M.Phil., M.Mgt.)	17 <sup>th</sup> July, 2014 (Thursday) to 19 <sup>th</sup> July, 2014 (Saturday). Including Teaching Assistant and R&D/ IRCC Orientation.	17 <sup>th</sup> July, 2014 (Thursday)	21 <sup>st</sup> July, 2014 (Monday)
UG New Entrants admitted through JEE and JAM	19 <sup>th</sup> July, 2014 (Saturday), 20 <sup>th</sup> July, 2014 (Sunday)	19 <sup>th</sup> July, 2014 (Saturday)	21 <sup>st</sup> July, 2014 (Monday)
PG & UG. Students Already on Roll	N.A.	14 <sup>th</sup> July (Monday) to 18 <sup>th</sup> July (Friday)	21 <sup>st</sup> July, 2014 (Monday)

- Last date for late registration with fine : 28<sup>th</sup> July, 2014 (Monday)
- Last date for course adjustment : 30<sup>th</sup> July, 2014 (Wednesday)
- Last date for dropping of first half-semester courses : 25<sup>th</sup> August, 2014 (Monday)
- Award of DX grades for first half-semester courses : 26<sup>th</sup> August, 2014 (Tuesday)  
to  
28<sup>th</sup> August, 2014 (Thursday)
- Course feedback for first half-semester courses : 3<sup>rd</sup> September, 2014 (Wednesday)  
to  
5<sup>th</sup> September, 2014 (Friday)
- Mid semester Examination : 8<sup>th</sup> September, 2014 (Monday)  
to  
13<sup>th</sup> September, 2014 (Saturday)
- Re-examination for first half-semester courses if applicable and grade submission : 17<sup>th</sup> September, 2014 (Wednesday)  
to  
22<sup>nd</sup> September, 2014 (Monday)

- Last date for dropping of full-semester courses : 29<sup>th</sup> September, 2014 (Monday)
- Last date for dropping of second half-semester courses : 27<sup>th</sup> October, 2014 (Monday)
- Payment of Spring Semester fees : From 29<sup>th</sup> September, 2014 (Monday)  
to  
22<sup>nd</sup> December, 2014 (Monday)
- Award of DX grade in full-semester courses and second half-semester courses : 28<sup>th</sup> October, 2014 (Tuesday)  
to  
31<sup>st</sup> October, 2014 (Friday)
- Course Feedback : 3<sup>rd</sup> November, 2014 (Monday)  
to  
8<sup>th</sup> November, 2014 (Saturday)
- Last day of instructions : 7<sup>th</sup> November, 2014 (Friday)
- Semester-end examination : 10<sup>th</sup> November, 2014 (Monday)  
to  
22<sup>nd</sup> November, 2014 (Saturday)
- Credit Seminar Presentations and compensatory days for holidays (if any) during Semester-end Examination. : 24<sup>th</sup> November, 2014 (Monday)  
to  
28<sup>th</sup> November, 2014 (Friday)
- Last date for showing evaluated answer scripts and other performance record. : 28<sup>th</sup> November, 2014 (Friday)
- Winter vacation (for students) : 29<sup>th</sup> November, 2014 (Saturday)  
to  
30<sup>th</sup> December, 2014 (Tuesday)
- Last date for submission of grades : 3<sup>rd</sup> December, 2014 (Wednesday)
- Application for Re-examination (medical or other reasons, subject to approval) : 8<sup>th</sup> December, 2014 (Monday)  
to  
12<sup>th</sup> December, 2014 (Friday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination : 22<sup>nd</sup> December, 2014 (Monday)  
to  
26<sup>th</sup> December, 2014 (Friday)
- Payment of Spring Semester fee with fine : 23<sup>rd</sup> December, 2014 (Monday)  
to  
30<sup>th</sup> December, 2014 (Tuesday)

## Second Semester (Spring)

Student Group	Orientation Dates	Reporting & Registration Dates	Instruction Begins
PG New Entrants (Ph.D.)	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday) including Teaching Assistant and R&D / IRCC Orientation	31 <sup>st</sup> December, 2014 (Wednesday)	5 <sup>th</sup> January, 2015 (Monday)
PG & UG Students Already on Roll.	N.A	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday)	5 <sup>th</sup> January, 2015 (Monday)

- Last date for late registration with fine : 12<sup>th</sup> January, 2015 (Monday)
- Last date for course adjustment : 14<sup>th</sup> January, 2015 (Wednesday)
- Last date for dropping of first half-semester courses : 9<sup>th</sup> February, 2015 (Monday)
- Award of DX grade for first half-semester courses : 10<sup>th</sup> February, 2015 (Tuesday) to 12<sup>th</sup> February, 2015 (Thursday)
- Course Feedback for first half-semester courses : 18<sup>th</sup> February, 2015 (Wednesday) to 20<sup>th</sup> February, 2015 (Friday)
- Mid-semester Examination : 23<sup>rd</sup> February, 2015 (Monday) to 28<sup>th</sup> February, 2015 (Saturday)
- Re-exam for first half-semester courses if applicable and grade submission : 4<sup>th</sup> March, 2015 (Wednesday) to 9<sup>th</sup> March, 2015 (Monday)
- Last date for dropping of full-semester courses : 6<sup>th</sup> March, 2015 (Friday)
- Last date for dropping of second half-semester courses : 25<sup>th</sup> March, 2015 (Wednesday)

- Payment of Autumn Semester (2014-2015) fees : 8<sup>th</sup> May, 2015 (Friday)  
to  
14<sup>th</sup> July, 2015 (Tuesday)
- Award of DX grade in full-semester and second half-semester courses : 7<sup>th</sup> April, 2015 (Tuesday)  
to  
10<sup>th</sup> April, 2015 (Friday)
- Course Feedback : 13<sup>th</sup> April, 2015 (Monday)  
to  
18<sup>th</sup> April, 2015 (Saturday)
- Last day of Instructions : 17<sup>th</sup> April, 2015 (Friday)
- Semester-end examination : 18<sup>th</sup> April, 2015 (Saturday)  
to  
2<sup>nd</sup> May, 2015 (Saturday)
- Credit Seminar Presentations and compensatory days for holidays (if any) during Semester-end Examination : 4<sup>th</sup> May, 2015 (Monday)  
to  
6<sup>th</sup> May, 2015 (Wednesday)
- Last date for showing evaluated answer scripts and other performance record. : 5<sup>th</sup> May, 2015 (Tuesday)
- Summer vacation begins (for students) : 6<sup>th</sup> May, 2015 (Wednesday)
- Last date for submission of grades : 8<sup>th</sup> May, 2015 (Friday)
- Application for re-examination (medical or other reasons, subject to approval) : 12<sup>th</sup> May, 2015 (Tuesday)  
to  
15<sup>th</sup> May, 2015 (Friday)
- Last date for transfer to the Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 3<sup>rd</sup> July, 2015 (Friday)
- Conducting of Re-examination by Academic Office and submission of grades for re-examination : 6<sup>th</sup> July, 2015 (Monday)  
to  
10<sup>th</sup> July, 2015 (Friday)
- Payment of Autumn Semester (2015-2016) fee with fine : 15<sup>th</sup> July, 2015 (Wednesday)  
to  
22<sup>nd</sup> July, 2015 (Wednesday)

## Summer Term

- Last date for Registration : 11<sup>th</sup> May, 2015 (Monday)
- Summer term instruction begins : 12<sup>th</sup> May, 2015 (Tuesday)
- Last date of instructions : 29<sup>th</sup> June, 2015 (Monday)
- Term-end Final Examination : 30<sup>th</sup> June, 2015 (Tuesday)  
to  
3<sup>rd</sup> July, 2015 (Friday)
- Last date for showing evaluated answer scripts  
and other performance record : 6<sup>th</sup> July, 2015 (Monday)
- Last date for submission of grades for Summer  
courses : 7<sup>th</sup> July, 2015 (Tuesday)

### Notes Pertaining to Academic Activities for Academic Year 2014-2015

- NI.0.** Attendance in classes is mandatory from the very beginning of the semester. Students who miss even a single lecture from among the first three lectures of a course are liable to have themselves de-registered from the corresponding course.
- NI.1.** Many Academic Units organize an Orientation Programme for Teaching Assistants and an R&D Orientation for new Postgraduate/ Undergraduate entrants. An Institute level orientation is also often organized for these purposes. Attendance and participation in the orientation programme is mandatory for Teaching Assistants. Absence from it will make the Teaching Assistant liable for a financial penalty in the scholarship/ financial support. All academic units/ Instructors of Institute Core Courses are expected to organize the orientation in a format which they find appropriate, to enable the best use of the services of Teaching Assistants.
- NI.2.** Saturdays may be used to conduct Mid-semester and Semester-end Examinations. An effort is normally made to exclude Sundays and public holidays for mandated academic activities, including examinations.
- NI.3.** Registration for half-semester courses should also be completed at the beginning of the semester.
- NI.4.** While adjusting the courses (including dropping of courses), students should ensure that the prescribed load, as approved for each programme, is maintained.
- NI.5.** Re-examinations shall be conducted by the Academic Office for students in courses, where they are awarded II/FF Grades.
- NI.6.** Dates for payment of fees by New Entrants will be informed to the candidates while offering admission and will also be put on IITB website. These dates could be different for various programmes offered by the Institute.
- NI.7.** Students (PG/UG) other than the New Entrants can deposit their semester fees as per schedule displayed by the Academic Office before the end of examination for the earlier semester.

- NI.8.** The dates for Spring 2015 may be re-adjusted after holidays are known.
- NI.9.** There will not be any instruction (lectures / tutorials / lab sessions) in the afternoons of the Convocation Day, Teachers' Day, National Education Day, Foundation Day (on the day it is celebrated). A schedule for compensation of missed classes (if any) on the nearest Saturdays will be announced by the Academic Office after approval by the Institute Time Table Co-ordinator.
- NI.10.** A schedule of adjustments in the Institute Time Table will be announced, if needed, to provide 38-41 instruction hours in each 6-credit course and to approximately balance the number of instruction hours in the two halves of a semester.

**(B) SCHEDULE OF DISSERTATION/ PROJECT PRESENTATIONS &  
PH.D. ANNUAL PROGRESS SEMINARS**

<b>A) Undergraduate Project Work</b>				
<b>Programme</b>	<b>Registration</b>	<b>Report Submission</b>	<b>Presentation / Assessment</b>	<b>Grade Submission to Academic Office</b>
B.Tech I stage	14 <sup>th</sup> -18 <sup>th</sup> July, 2014	10 <sup>th</sup> November, 2014 (Monday) to 21 <sup>st</sup> November, 2014 (Friday)	24 <sup>th</sup> November, 2014 (Monday) to 28 <sup>th</sup> November, 2014 (Friday)	3 <sup>rd</sup> December, 2014 (Wednesday)
B.Tech II stage	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday)	16 <sup>th</sup> April, 2015 (Friday) to 30 <sup>th</sup> April, 2015 (Thursday)	4 <sup>th</sup> May, 2015 (Monday) to 6 <sup>th</sup> May, 2015 (Wednesday)8	8 <sup>th</sup> May, 2015 (Wednesday)
5 Yr. M.Sc. / 2 Yr. M.Sc I stage	14 <sup>th</sup> -18 <sup>th</sup> July, 2014	10 <sup>th</sup> November, 2014 (Monday) to 21 <sup>st</sup> November, 2014 (Friday)	24 <sup>th</sup> November, 2014 (Monday) to 28 <sup>th</sup> November, 2014 (Friday)	3 <sup>rd</sup> December, 2014 (Wednesday)
5 Yr. M.Sc. / 2 Yr. M.Sc II stage	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday)	16 <sup>th</sup> April, 2015 (Friday) to 30 <sup>th</sup> April, 2015 (Thursday)	4 <sup>th</sup> May, 2015 (Monday) to 6 <sup>th</sup> May, 2015 (Wednesday)8	8 <sup>th</sup> May, 2015 (Wednesday)
<b>B) Masters'/ Dual Degree Dissertations</b>				
<b>Programme</b>	<b>Registration</b>	<b>Report Submission</b>	<b>Presentation / Assessment</b>	<b>Grade Submission to Academic Office</b>
M.Tech./ M.Phil (Full time: 2013 Entry, Part-time / RA: 2012 Entry, Dual Degree B.Tech + M.Tech. (Prog. Duration: 2010 to 2015) I Stage	Completed in January, 2014	1 <sup>st</sup> September, 2014 (Monday) to 17 <sup>th</sup> October, 2014 (Friday)	8 <sup>th</sup> September, 2014 (Monday) to 31 <sup>st</sup> October, 2014 (Friday)	3 <sup>rd</sup> November, 2014 (Monday)

<b>Programme</b>	<b>Registration</b>	<b>Report Submission</b>	<b>Presentation / Assessment</b>	<b>Grade Submission to Academic Office</b>
M.Tech./ M.Phil Part-time 3- year Prog./RA: 2012 Entry, M.Tech. / M.Phil. Full time 2-year Prog.:2013 Entry, Dual Degree B.Tech + M.Tech. (Prog. Duration: 2010 to 2015) II Stage	Automatic with grade submission of I Stage.	23 <sup>rd</sup> April, 2015 (Thursday) to 30 <sup>th</sup> June, 2015 (Tuesday)	30 <sup>th</sup> April, 2015 (Thursday) to 7 <sup>th</sup> July, 2015 (Tuesday)	8 <sup>th</sup> July, 2015 (Wednesday)
M.Tech./ M.Phil (Full time 2014 entry, Part-time / RA 2013 entry), Dual Degree B.Tech. + M.Tech. (Prog. Duration: 2011 to 2016) I & II Stage	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday)	Next Academic Session	Next Academic Session	Next Academic Session
M.Des. 2013 Entry Batch Project II	Registration along with the grade report for the I stage evaluation	By 14 <sup>th</sup> November, 2014 (Saturday)	By 29 <sup>th</sup> November, 2014 (Saturday)	5 <sup>th</sup> December, 2014 (Friday)
M.Des. 2013 Entry Batch Project III	Registration along with the grade report for the II stage evaluation	23 <sup>rd</sup> April, 2015 (Thursday) to 30 <sup>th</sup> June, 2015 (Tuesday). Actual days within this duration to be announced by IDC for sub-stage I & II of Project III.	30 <sup>th</sup> April, 2015 (Thursday) to 7 <sup>th</sup> July, 2015 (Tuesday). Actual days within this duration to be announced by IDC for sub-stage I & II of Project III.	8 <sup>th</sup> July, 2015 (Wednesday)
M.Des. 2014 Entry Batch Project I	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday)	7 <sup>th</sup> July, 2015 (Tuesday)	14 <sup>th</sup> July, 2015 (Tuesday)	15 <sup>th</sup> July, 2015 (Wednesday)
M.Mgt. 2013 Entry Batch of full- time students Project Final Stage	31 <sup>st</sup> December, 2014 (Wednesday) to 2 <sup>nd</sup> January, 2015 (Friday)	By 26 <sup>th</sup> June, 2015 (Friday)	By 3 <sup>rd</sup> July, 2015 (Friday)	8 <sup>th</sup> July, 2015 (Wednesday)



<b>C) Ph.D. Annual Progress Seminars/ Examinations</b> (for Research Scholars other than CSIR/UGC fellows):				
<b>Programmes</b>	<b>Registration</b>	<b>Report Submission</b>	<b>Presentation / Assessment</b>	<b>Submission of assessment report by RPC to the Academic Office</b>
Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Autumn Semester	N.A.	7 <sup>th</sup> July, 2014 (Monday) <b>to</b> 22 <sup>nd</sup> August, 2014 (Friday)	14 <sup>th</sup> July, 2014 (Monday) <b>to</b> 29 <sup>th</sup> August, 2014 (Friday)	1 <sup>st</sup> September, 2014 (Monday)
Last day for Presentation + Completion of Annual Progress Seminars/ Examinations for those admitted in the Spring Sem.	N.A.	15 <sup>th</sup> December, 2014 (Monday) <b>to</b> 23 <sup>rd</sup> January, 2015 (Friday)	22 <sup>nd</sup> December, 2014 (Monday) <b>to</b> 30 <sup>th</sup> January, 2015 (Friday)	2 <sup>nd</sup> February, 2015 (Monday)

**Notes pertaining to Dissertation / Project Work and Ph.D Annual Progress Seminars / Examinations:**

- NIIL.1.** For Ph.D. Students with CSIR/UGC fellowship, and students supported by other similar agencies, the dates of their Annual Progress Seminar should be fixed by considering requirements of the funding agency and this fixed schedule be followed strictly.
- NIIL.2.** For the evaluations of Masters'/ Dual Degree Dissertations, the evaluation schedule in a given academic unit should be spread over a large enough segment of the permissible window, to allow for possibilities of adjustment of the evaluation date(s) for an individual student, as also to prevent overloading the faculty involved in evaluation with too many evaluations on a single day.
- NIIL.3.** For project / dissertation / credit seminar related presentations, report / dissertation should be submitted at least 7 days prior to the date of presentation / assessment.

### **(C) SPECIAL ACADEMIC EVENTS**

- 52<sup>nd</sup> Convocation of the Institute : 9<sup>th</sup> August, 2014 (Saturday)
- Teacher's Day : 5<sup>th</sup> September, 2014 (Friday)
- National Education Day : 11<sup>th</sup> November, 2014 (Tuesday)
- Alumni Day : 28<sup>th</sup> December, 2014 (Sunday)
- Foundation Day : 10<sup>th</sup> March, 2015 (Tuesday)

### **(D) SPECIAL ACADEMIC MEETINGS / ACTIVITIES**

- Senate Meeting for Convocation : 30<sup>th</sup> July, 2014 (Wednesday)
- Senate Meetings : 29<sup>th</sup> Oct 2014, 26<sup>th</sup> Nov 2014, 4<sup>th</sup> Feb 2015, 15<sup>th</sup> Apr 2015.
- UGPC Meetings / PGPC Meetings : 20<sup>th</sup> Aug 2014, 27<sup>th</sup> Aug 2014, 24<sup>th</sup> Sept 2014, 15<sup>th</sup> Oct 2014, 22<sup>nd</sup> Oct 2014, 21<sup>st</sup> Jan 2015, 28<sup>th</sup> Jan 2014, 18<sup>th</sup> Feb 2015, 25<sup>th</sup> Feb 2015, 18<sup>th</sup> Mar 2015, 25<sup>th</sup> Mar 2015.
- Review of Mid-Semester performance of under-graduate students in core courses by DUGCs & report of academically weak students to the Departmental Academic Mentor Programmes : 23<sup>rd</sup> September, 2014 (Tuesday)
- Last date for sending list of courses by the Departments (including new courses) to be offered in Spring Semester (January 2014) with name of Instructor & Slot No. : 30<sup>th</sup> October, 2014 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC : During 9<sup>th</sup> December, 2014 (Tuesday) to 12<sup>th</sup> December, 2014 (Friday)
- Last date for transfer to Academic Rehabilitation Programme (ARP) / Academic Probation (AP) : 29<sup>th</sup> December, 2014 (Monday)
- List to faculty advisers for monitoring weak students : 29<sup>th</sup> December, 2014 (Monday)

- Review of Mid Semester performance of undergraduate students in core courses by DUGCs and report of academically weak students to the Departmental Academic Mentor Programmes : 4<sup>th</sup> March, 2015 (Wednesday)
- Last date for sending list of courses (including new courses) to be offered in Autumn Semester (July 2014) with name of Instructor & Slot No.(for Academic Year 2014-2015) : 27<sup>th</sup> March, 2015 (Friday)
- Academic Performance review by UGAPEC & PGAPEC : During the period 15<sup>th</sup> May, 2015 (Friday) **to** 21<sup>st</sup> May, 2015 (Thursday)
- Academic Performance review by UGAPEC & PGAPEC after Re-examination : During 22<sup>nd</sup> June, 2015 (Monday) **to** 26<sup>th</sup> June, 2015 (Friday)
- List to faculty advisers for monitoring of weak students : 8<sup>th</sup> July, 2015 (Wednesday)
- Academic Performance review by UGAPEC & PGAPEC for summer term : 8<sup>th</sup> , 9<sup>th</sup> July, 2015 (Wednesday, Thursday)
- Academic Performance review by UGAPEC & PGAPEC: only for re-examination cases : During 24<sup>th</sup> December, 2014 (Wednesday) **to** 29<sup>th</sup> December, 2014 (Monday)