

## INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Acad/UG/Int.Schp/2016-17

Academic Office  
10<sup>th</sup> January, 2017

### Office Memorandum

Application is invited through online interface for award of the **Remission of fees** for the year 2016-2017 for students admitted through JEE/UCEED in 2016 (B.Tech. / Dual Degree (B.Tech.+M.Tech) / 4 Yr. B.S. / B.Des.) through online interface. The application of those students who have **not applied** in response to even no.Acad/UG/Int. Schp/2016-17 dt. 7<sup>th</sup> October 2016 should be submitted along with a copy of Income Certificate issued by the Revenue Officer not below the rank of Tehsildar or the Income Tax Return (ITR for the Financial Year 2015-16) in respect of parents.

### Eligibility

The economically backward students are eligible to apply for remission of tuition fee whose gross income of parents (both father & mother ) for the previous financial year (i.e. 2015-16) is not more than Rs.5,00,000/- per annum (without any standard deduction). The rate of remission is as follows.

- i) Those whose family income is less than Rs. 1 lakh per annum shall get full remission of the tuition fees
- ii) Those whose family income is between 1 lakh to Rs. 5 lakh per annum shall get remission of 2/3rd of the tuition fees.

An Interface to update personal information as well as application for remission of fees is available on ASC. Process is given below

Login on ASC and go to Academic -> Academic/Personal Details -> Update/Apply for scholarship

There are two sections on this link

- 1) Update personal information
- 2) Application for remission of fees .

UG Students can carryout following activities (based on eligibility criteria) ONLY after updating their personal information.

- 1) Apply for remission of fees (for students admitted through JEE/UCEED in 2016)

Application process for remission requires the student to declare the family income and upload a proof for the same. Candidates are given following instructions for uploading income proof documents.

1. Applicants should scan original documents at 200dpi resolution.
2. Only PDF files can be uploaded
3. Combine multiple PDFs and upload a single PDF with size <500 KB.

Once the information is updated successfully, the student will receive an email and will be able to view and download it as a PDF. Those who are applying for Remission of fees are required to download and submit the signed form to academic office by 23<sup>rd</sup> January 2017.

Joint Registrar (Academic)

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To

1. Notice Boards of all Departments
2. Notice Boards of all Hostels
3. Main Bldg. Notice Board.

Copy to

1. Prof. Harish Pillai, Electrical Engg. Dept
2. Head, ASC.