

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
Academic Office

No.Acd./Ph.D./Ph.D.Progress Seminar/2016

Date : 15th June 2016

**Sub: Semester wise registration and Presentation of Annual Progress
Seminar (APS) by all Research Scholars.**

IIT Bombay follows a specialized credit based semester system, therefore registration at the beginning of each semester on the prescribed dates announced in the Academic Calendar, is mandatory for every student till s/he completes her/his programme. If a student do not register in a particular semester without prior permission of the APEC, her/his studentship is liable to be cancelled.

All students for Ph.D. irrespective of their category, shall have to register every semester along with a brief report on the work done in the earlier semester(s) and a plan for the ensuing semester. After registration they shall submit, through the supervisor(s), an Annual Progress Seminar (APS) report of their work done in the previous academic year to the concerned DPGC / IDPC / PGC once a year in July/January depending upon the time of admission. For all categories of students, this seminar must be given on or before 31st August or 31st January of each year.

In case of CSIR / UGC fellows, the dates of their Annual Progress Seminar should be fixed by considering the requirements of the funding agency and such a fixed schedule shall be followed strictly. Regular research scholars are liable to lose their financial support if the seminar is delayed beyond the said dates. Such seminars are required to be given (every year) until the synopsis and thesis is submitted.

For Research scholars who have already completed the stipulated duration of 6 years, their respective RPC may request them to present their APS twice in a year. **The date for presentation may be scheduled in mutual consultation and an advance intimation to the PGAPEC.**

Annual Progress Seminar (APS) report submission is mandatory for enhancement of financial assistantship and for confirmation / continuation in the academic programme. All external students must also give, at least one Seminar per year at the Institute until they submit the synopsis and thesis according to the schedule described above.

Application for extension of Ph.D. Registration must come alongwith the APS completion form; no separate application for extension of registration is needed.

Rule R.8.2 (PhD rule book) may be referred for detailed guidelines in this connection.

This circular is issued for general information of all concerned.

Sd/-
Assistant Registrar (Academic)

To
The Head/Convener of all Deptts, Centres,
Schools/ IDP Groups

} with a request to bring it to the notice of all faculty
and the Research Scholars.

Cc to: 1. Dean of Academic Programmes
2. Convener, PGAPEC
3. Dy. Registrar (F&A)
4. All Hostels
5. Main Building Notice Boards