

**Minutes of 130th Meeting of Accommodation Allotment
Committee No. II**

The 130th Meeting of the AAC-II was held in the Conference Room of the Dean (IPS) office on 24-04-2013 at 03.00 P. M.

The following members were present :

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| 1) | Prof. Kishore Chatterjee | - | Chairman |
| 2) | Prof. Avinash Mahajan | - | Member |
| 3) | Shri V. Arumugam | - | Member |
| 4) | Dr. H.S. Waydande | - | Member |
| 5) | Shri Vijay U. Jadhav | - | Member |
| 6) | Shri Mahaveer L. Gandosi | - | Member |
| 7) | Shri K.R.P. Unnithan | - | Member, Secretary |

Shri T. P. Ravindranathan was present to assist the Committee.

The allotment made during the intervening period of AAC-II were presented to the Committee.

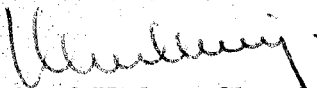
Chairman welcomed new members- Shri Vijay U. Jadhav & Shri Mahaveer L. Gandosi.

The Committee placed on record of its sincere gratitude to the outgoing members Mr. Kamble and Mr. Bobade for services rendered to the Committee.

- 1) The issue of abolition of quota (1 in 10 allotments) for mess workers was discussed at length. Upon detailed deliberations, the members- Shri Vijay U. Jadhav and Shri Mahaveer L. Gandosi- opined that they would discuss this issue in the association (NASA) and revert back to the Chairman.
- 2) Representation of Shri A.K. Yadav with regard to the eligibility for Type- C Quarter. The Committee discussed the issues raised by the applicant at length. The case was examined and it was accepted that the process of allotment in this particular case was done as per Institute Allotment Rules ratified by BOG. However it was pointed out by the representatives of the Institute Employees that there were some discrepancies in the rule for allotting C-type quarters to staff members which needed to be rectified. It was resolved that this issue would be referred to the Director to constitute an appropriate committee to get this rule reviewed.
- 3) The committee discussed about the modalities and procedures to be followed for the allotment of Quarters in New Buildings No. 23 & 24 of Type-2B and ratified the procedure proposed by the Chairman, AAC-I which is reproduced below:
 - A) After receiving applications from the applicants a combined seniority list will be displaced on the noticeboard/web-mail. Allotments of apartments will be done on the spot. Applicants will be entertained according to their position in the respective seniority list. S/he will be asked to choose a single apartment from the apartments that may be available at that point of time. Once s/he has given her/his choice of apartment, the said apartment will be considered to be

provisionally allotted to that particular applicant. If the applicant later refuses to occupy the apartment, standard penalty as per the Institute's allotment rule will be imposed on her/him with effect from the date on which the refusal will be communicated.

- B) If an applicant does not exercise his/her choice on the spot at the time when s/he is asked to do so or s/he (or the person whom s/he has authorized for the purpose) is not present in the venue at that point of time, will be considered as applicant refusing allotment (ARA). Subsequent requests from an ARA for an allotment in the concerned building(s) will not be considered under any circumstances till all the applicants present in the seniority list and appearing after him/her are entertained. After entertaining all the applicants appearing in the seniority list if some accommodation(s) in the concerned building are still remaining vacant, then requests from ARAs, if any, will be entertained as per their seniority in the original seniority list. In any case, penalty will not be imposed on ARAs.
- C) Allotments that will be made on the aforementioned dates are to be considered as tentative allotments and a provisional allotment letter will be issued on the spot. Final allotment letters, however will be issued once the building buildings are handed over to IIT and necessary clearances etc. are obtained from competent authorities.
- D) Apartments that will become available for allotment due to refusals received from allottee(s) at a later date will be re-circulated as per seniority list only among ARAs and applicants who have not been allotted an apartment in the said building(s) till that point of time.
- E) Once an allottee receives the final allotment letter s/he is supposed to occupy the apartment within four days of the receipt of this letter. However, if the letter is issued within the vacation period of the Institute and the concerned allottee is on leave, he is required to take occupation of the allotted apartment four days from the date of his joining the Institute or four days from the end date of the vacation period, whichever is earlier. Requests for extension of this period from applicants who are on lien or will be on long leave will be dealt with appropriately on a case to case basis.


Prof. Kishore Chatterjee,
Chairman, AAC- I & II