Procedure for booking Hostel Accommodation at IIT Bombay for attending Written Test and /or Intervew

Autumn Semester (2017-2018)

1. Candidates will only be accommodated for the **minimum period** required for them to attend all the interviews / written tests that they are called for. They may plan their arrival at IIT Bombay **ONE DAY** prior to the date of Interview and their departure **ON THE SAME DAY** of interview or **ONE DAY** after the interview.

2. Accommodation is shared, furnished hostel rooms will be provided to candidates, subject to availability.

3. We will **NOT** accommodate **any** accompanying person for **male** candidates . Amount paid for accompanying persons by male candidates cannot be refunded.

4. **One** accompanying person per **female** candidate can be accommodated

5. Accommodation will be available **only** to those who book it **prior** to arrival. On the spot booking is **not** available.

6. Candidates who want to avail of hostel accommodation during the written test and/or interview should do the following :

   a) Pay the ***NON-REFUNDABLE*** room rent of **Rs. 300/- per head per day** (24 hours of stay or part thereof), for the required number of days to the following Account.

   Name of the A/c : Students Emergency Need Fund
   Savings Bank Account No. : 2724 1010 83799
   Name of the Bank : Canara Bank, IIT Powai Branch
   IFSC Code : CNRB0002724
   MICR Code : 40015129

   For example, if the arrival is on 4th May, 2017 and departure is on 7th May, 2017 then

   1. The number of days to be charged = 4
   2. Room Rent = Rs. 1200 (Rs. 300 x 4)

   Total amount to be paid = Rs. 1200/-

   b) Note your transaction ID (UTR NO. If payment done by NEFT, Original Cash receipt with the name written on it if payment done by challan/pay-in-slip, Transaction Reference Number if IMPS payment is done) or scan the receipt of your payment and submit the copy of payment details to respective Hall Managers of Hostels **COMPULSORY.**

c) Fill and submit the form available at
https://gymkhana.iitb.ac.in/~hostels/app.html

PORTAL WILL BE OPENED BETWEEN APRIL 24, 2017 TO APRIL 29, 2017 (FOR M.TECH / PHD PROGRAMME)

7. We will not be able to accommodate requests made after this date, Nor will be able to refund Rent paid, if any, after this date.

8. You will receive an automated confirmation e-mail message immediately. Please carry a copy of this message when you come for the Written tests / Interview.

9. You may transfer the amount by the following :

   * By visiting nearest branch of Canara Bank and using pay-in-slip.

   * By online transfer using internet banking/NEFT.

10. Please contact your bank details of how to transfer the amount, if you require. We are not in a position to respond queries in this matter.

11. Please plan to reach the institute between 9.30 AM to 5.30 PM. Hostel staff will not be available beyond these hours.

12. Upon arrival in IIT Bombay, please proceed to Hostel 16, and meet the Hall Manager or his representative there. If you come by a taxi or an auto rickshaw, then disembark only when you reach the hostel. It is almost 2km from the main gate.

13. We regret that we cannot entertain requests for refund of rent paid for the imcomplete/incorrect/duplicate applications or candidates who pay the charges extra, inadvertently OR pays the charges but do not appear for the interview.

14. In case of any further query, please write to hcu.office@iitb.ac.in with subject “Hostel Accommodation during Written Test/Interview” OR call 022 2576 8900.

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