

Specimen copy for Admission -Offer Letter (Post Interview)

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Academic Office

Date: 19.05.2017

Regn No. _____ Name _____ CEED Score _____

Sub: Admissions to M.Des. Programme 2017-18 -1st Offer

Dear Candidate,

Congratulations! I am glad to inform you that you have been **PROVISIONALLY** selected for **M.Des. in IIT Bombay after Aptitude Test and Interview for admission in the Industrial Design Centre** with specialisation (check status on the Online Application Portal) under Teaching Assistantship (TA) category.

To confirm your admission, you need to pay fees online **latest by 26th May, 2017** by SBI Banking/ Canara Bank Net Banking/ NEFT /RTGS / IMPS .

Fees for all categories (GN/OBC/OBC-NC/SC/ST/PwD) :
(Revised Fee as per circular No. REG/A-2/2017 dated 12th April, 2017)

For GN/OBC/OBC-NC category :

With Hostel Accommodation = Rs. 32,600/-
Without Hostel Accommodation = Rs. 22,100/-

For SC/ST/PwD category:

With Hostel Accommodation = Rs. 27,600/-
Without Hostel Accommodation = Rs. 17,100/-

It may also be noted that **NO CLAIM** for this offer will be entertained after the last date of payment of fees {i.e. by 26th May, 2017, (12:00 midnight)} and it will be presumed that you are not interested in our offer and the said seat will be utilised for the next candidate in the waiting list.

If you have opted for Hostel Accommodation then you are required to submit the Mess Advance of Rs. 20,000/- through an additional demand draft drawn in favour of “**The Warden, Students Hostel, IIT Bombay**”. This should be directly submitted to the concerned Hall Manager by the candidate, at the time of joining the Institute hostel. The hostel allotment details will be displayed by Hostel Co-ordinating Unit (HCU) 3 or 4 days prior to the date of registration. The candidate shall directly contact the Hostel Co-ordinating Unit(HCU), Ground Floor, Main Building, IIT Bombay on 022-25768900 or email at hcu.office@iitb.ac.in, for all hostel related queries. Please note that the Institute provides accommodation on campus strictly for the stipulated duration of Programme under which one is admitted. **Accommodation is provided to TA category students on the campus and at times, due to shortage of rooms, they may be required to continue with “sharing accommodation system”.**

As per MHRD directives, a student holding Teaching Assistantship (TA) / Research Assistantship (RA)/ Teaching Assistantship through Project (TAP)/ Research Assistantship through Project (RAP) shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary, stipend from any source during the tenure of their programme.

It may please be noted that the admission is provisional subject to following,

- 1). Minimum of 55% marks (50% marks in case of SC/ST) or equivalent in the qualifying degree (as specified in the Eligibility Criteria for admission in the M.Des. Admission Brochure 2017-18) is essential criteria and if it is not fulfilled by you, the admission offer will stand cancelled, at any stage.
- 2). Subject to submission of OBC-NC certificate in given format (applicable to OBC-NC candidates).
- 3). Subject to submission of 'Relieving Certificate' from the present employer (applicable to candidates who are working/employed).

The Registration & Orientation Programme is scheduled during **July 13, 2017 to July 15, 2017**. You are required to report at 9:30 a.m. on **July 13, 2017** for registration. You are advised to refer <http://www1.iitb.ac.in/academic/mtech.jsp> in the 1st week of July, 2017 for more details on 'Registration and Orientation Programme'. Attending the Registration & Orientation Programme for TA category students is **MANDATORY**. **Classes for the Autumn Semester 2017-18 begins from July 17, 2017.**

Contd.. on page.2..

Verification of documents/certificates will be held on **31st July, 2017** in the concerned academic units. You are required to bring self-attested copies of your Educational qualification, Date of Birth, Migration, Caste/Tribe /Non-Creamy Layer/Disability certificates, etc. along with **ORIGINALS** for verification.

You are also requested to submit the "Vaccination Certificate/Vaccination Exemption Certificate" at the time of registration. You may be allowed to register with the partial vaccination, if done, however you will be required to complete the vaccination during the first semester. Registration for the second semester will be subject to complete vaccination as required. Please refer to <http://www.iitb.ac.in/newacadhome/mdes.jsp> for proforma of "Vaccination Certificate/Vaccination Exemption Certificate".

If your result is awaited then you should bring a certificate from the Head/Principal of the Institute/ College about the status of your final examination. **However, you should submit your passing certificates and proof for having 55% marks (50% for SC/ST) in qualifying degree examination by 31st July, 2017, failing which, your admissions will stand cancelled.**

Candidates wishing to cancel/withdraw admission after paying the requisite fees **MUST** communicate in writing or through email to pgadm@iitb.ac.in with subject "**CANCELLATION OF M.Des. Admission**"- (**1st Offer**)" by specifying the department and specialization OR you may fax the same to Jt. Registrar (Academic) at 022- 2572 3480.

E-mail regarding cancellation/withdrawal of admission will be entertained, **ONLY IF**, the request is made through the **E-mail ID** given in the Application form.

The fees will be refunded after deducting processing fees of ₹ 1000/- from the total fees, only if such request is received by **16th June,2017** and the candidate in the waiting list pays the fees and confirms the admission for the seat VACATED by you. In other cases, only refundable deposits of ₹ 2,000/- or ₹ 3000/- (**plus the hostel fees paid, if any**), will be refunded. The refund will be send to the respective candidate's Bank account (through which they have debited/paid the admission fees) by NEFT within ONE month time from receipt of such e-mail/ request, after verifying the details.

The Institute reserves the right to withdraw the admission at any stage in case a candidate does not possess the requisite qualification and/or percentage of marks in qualifying degree or supplies any false information.

To utilize and maintain any motorized vehicle on the campus is strictly prohibited, excepting medical cases as required.

You are advised to check the Institute webpage <http://www.iitb.ac.in/newacadhome/mdes.jsp> for all updates/offers.

With Best wishes,

Yours faithfully ,

sd/-
Jt./Asstt. Registrar (Academic)